

Tony Kershaw
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8 August 2022

CLlr Sujan Wickremaratchi
Vice-Chairman of Governance Committee
West Sussex County Council

Dear CLlr Wickremaratchi,

Governance Committee - Urgent Action: Burgess Hill Community Governance Review

I am writing to seek your agreement to an officer authorising the above matter that requires an urgent decision under Standing Order 3.45 and I enclose a copy of a report prepared by me as Director of Law and Assurance.

The report recommends that the County Council submits a response to Mid Sussex District Council's consultation on the Burgess Hill Community Governance Review. The response has been prepared by the Governance Committee's Electoral Review Panel.

The urgency of this matter is due to the deadline for the consultation being 12 August 2022 and the next meeting of the Governance Committee is not scheduled until 12 September 2022.

I have informally consulted the members of the Governance Committee, sharing the report and the County Council's draft response as recommended by the Panel. The majority of Committee members supported the draft response.

The Chairman of the Governance Committee has already made submissions about this matter as a member of Mid Sussex District Council. He took part in the Electoral Review Panel, having declared a personal interest as a member of the District Council. Because of this previous involvement, I have advised him that he is not able to take part in this urgent action authorisation due to a conflict of interest.

If you agree with me confirming the above recommendation from the Panel on behalf of the Governance Committee, I should be grateful if you would kindly sign this letter and return it to me or confirm by an email in response.

The decision will be reported to the next meeting of the Committee and through The Bulletin in the usual way.

Yours sincerely,

A handwritten signature in black ink that reads "Tony Kershaw".

Tony Kershaw
Director of Law and Assurance

Agreed:

Name: Cllr Sujan Wickremaratchi

Title: Vice-Chairman of the Governance Committee

Date: 08.08.22

Signature:

Sujan Wickremaratchi

Action authorised:

Signature: T. Kershaw

A handwritten signature in black ink on a light-colored background. The signature reads "Tony Kershaw" in a cursive, slightly slanted script.

Name: Tony Kershaw

Title: Director of Law and Assurance

Date: 08.08.22